

Epiphany of Our Lord Catholic Church
3050 Walton Rd, Plymouth Meeting, PA 19462-2361
Phone: 610-828-8634 * Fax 610-828-1802
Businessmanager@epiphanyofourlord.com

CHECK REQUEST FORM

Date of Request: _____

Payee: _____

Address: _____

(Only if new or change of address applies)

Amount of Check \$ _____ Due Date: _____

Account # or Facility: Rectory Church REP YM

Description: _____

(Please describe purchase, service or event for Epiphany's accounting records)

**Always attach supporting documentation, e.g. invoice, receipt, cash exchange
and submit to the Business Manager in the Parish Office.**

Check requested by: _____

Phone Number: _____

Approved: Fr. O'Donald: _____ JoAnn: _____